

CITY OF OAK HILL

CITY COMMISSION MEETING

CITY COMMISSION CHAMBERS – CITY HALL
234 South US Highway 1
Oak Hill, FL 32759 (386) 345-3522

**March 10, 2014
6:00PM
MINUTES**



A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Present at Roll Call: Mayor Douglas Gibson, Vice Mayor Jeff Bracy, Commissioners Kathy Bittle, Robert Livingston and Ron Engele.

B. PRESENTATIONS – National Kids to Park Day – Proclamation

The Mayor stated National Kids to the Park Day will be on May 17, 2014 this year.

C. CITY ADMINISTRATION REPORTS

1. Review of the Bills and Paid Interim Bills for March 10, 2014.

No Comments.

2. School Zone on Halifax

The City Clerk stated there have been complaints that the school zone on Halifax is very confusing.

Commissioner Livingston stated he would like the speed limit to be lowered to 15 mph.

Commissioner Engele stated the orange traffic cones in the middle of the road seem to work well.

After discussion, Commissioner Livingston made a motion, seconded by Vice Mayor Bracy, to lower the School Zone speed limit from 20 mph to 15 mph. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, No; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried, 4-1.

3. Letter to the County – Edgewater Annexation

The City Clerk presented a letter to the Commission addressing the County in regards to the Edgewater Annexation of Fishermans Cove and asked if the Commission wished to send it. The Commission agreed by consensus.

4. Joint Workshop with New Smyrna Beach and Edgewater

The City Clerk reminded the Commission that on March 18, 2014 they were invited to a joint meeting with Edgewater and New Smyrna Beach 6PM at the Edgewater Commission Chambers.

Commissioner Livingston stated he would be out of town at that time and could not attend.

5. RiverFest scheduled for May 10, 2014.

The City Clerk informed the Commission Community Trust has scheduled RiverFest for May 10, 2014. Community Trust will be holding a meeting to plan RiverFest and the City Clerk suggested that she attend so the City could help in any way to insure a successful event. The Commission agreed and directed the City Clerk to attend the Community Trust RiverFest meeting.

D. CITY ATTORNEY NON AGENDA ITEMS - NONE

E. VOLUSIA COUNTY SHERIFF ITEMS - NONE

F. CITY PLANNER ITEMS

1. Deadlines Established by the Comprehensive Plan Adoption

The City Planner stated that with the Comprehensive Plan certification the following deadlines are triggered:

Chapter 1 Future Land Use Element:

- Land Development Regulations Density and Intensity Changes December, 2014
- Land Development Regulations Revision for Commercial Mitigation June, 2014
- Regulations for further implementation of the Stormwater

Master Plan

- Identification of additional Historical Resources with State Funding June, 2016
- Establish Ecotourism Infrastructure Needs June, 2014
- Shoreline Restoration of Sunrise Park 2016
- 2015

Chapter 4 Public Facilities Element:

- Update City's 10-Year Water Supply Facilities Work Plan October, 2015*
- Land Development Regulations Update for Conservation June, 2014
- Expand water conservation efforts to reduce demand by 10% 2015

*The exact date is contingent upon approval of SJRWMD Regional Water Supply Plan by the District.

Chapter 5 Coastal Management Element:

- Establish Coordination with Coastal Managers (Federal, State, County) October, 2014

Chapter 6 Conservation Element:

- Adopt a Conservation Overlay District in the Land Development Regulations TBD

Chapter 8 Intergovernmental Coordination Element:

- Add Land Development Regulations for the provision of central water June, 2014
- Add Land Development Regulations for the provision of central wastewater June, 2014

Chapter 9 Capital Improvements Element:

- Master Stormwater Plan Update 2015
- Sensitive Land Acquisition Plan 2017
- Water Supply Plan Update 2015

Annual Review and Update Requirements:

- Five-Year Schedule for Capital Improvements
- TPO Road Improvement
- Local Housing Survey for compliance with housing standards ordinance
- Volusia County Emergency Management Operations Plan

2. Selection of the City Planner

Commissioner Livingston stated he was impressed by Planning Solutions and believes they are the best choice for the City.

Commissioner Engele stated Planning Design Group has the most experience and he feels this would greatly benefit the City.

Commissioner Engele made a motion to accept the proposal from Planning Design Group. Motion Failed due to no second.

Vice Mayor Bracy made a motion to accept the proposal from Planning Solutions; it was seconded by Commissioner Livingston. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, No; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried 4-1.

G. CONSENT AGENDA

1. Approval of the February 10, 2014 and February 24, 2014 Commission meeting and the February 24, 2014 Workshop meeting minutes.

Commissioner Bittle made a motion to approve the Consent Agenda; it was seconded by Vice Mayor Bracy. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

H. OLD BUSINESS

1. Morehead Property

Mr. Morehead read a letter into record.

After discussion the Commission directed the City Clerk and the City Attorney to arrange a meeting with Mr. Morehead, his neighbors Mr. and Mrs. Slaymaker and their representation, to discuss the matter of their property land use.

2. Golf Cart Traffic Study

The Sherriff's Office presented a snapshot of the volume and speed of traffic on North Gaines Street and Halifax Avenue. The Lieutenant explained the study was only done for a couple of hours.

The City Clerk presented the Commission a chart of the City roads showing the width of the roads, the condition, the speed limit and the type of traffic that utilize the road.

After discussion, Vice Mayor Bracy made a motion to state that the City Commission deems the streets maintained by the City of Oak Hill safe for golf cart usage, and it was seconded by Commissioner Livingston.

Commissioner Engele reiterated that this motion does not include any state or county maintained streets.

Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried 5-0.

I. NEW BUSINESS

RESOLUTION 2014-03

A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA CREATING AN AD HOC CHARTER REVIEW COMMITTEE; APPOINTING MEMBERS TO THE CHARTER REVIEW COMMITTEE; DEFINING THE DUTIES AND RESPONSIBILITIES OF THE CHARTER REVIEW COMMITTEE; AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Engele made a motion to approve Resolution 2014-03 as read with the removal of Ed Werning and the addition of Donia Dewees; it was seconded by Commissioner Livingston. Roll Call Vote: Mayor Gibson, Yes; Vice Mayor Bracy, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, No. The motion carried 4-1.

J. CITY GOALS

Public Works Storage Building
Annexations
Sunrise Park
Road Repair

Vice Mayor Bracy stated the FEC should be held accountable for the damage on Brooks Circle, as he feels the heavy equipment the railroad uses contributes to the destruction of the road side.

Commissioner Livingston stated he had contacted the FEC and has received no response.

The Commission agreed to call again then send a letter.

Water and Sewer

The Mayor stated he believed water testing may be required to obtain a grant to run the water lines.

The Commission directed the Clerk to ask Florida Rural Waters about the water testing.

K. BOARDS AND COMMITTEES

EZDA (Enterprise Zone Development Agency)

Mike Arman, EZDA Chair, stated it is getting to the wire to order the hats and bags for Oak Hill; he went on to explain that embroidery was not available and suggested heat transfer instead.

The Commission agreed by consensus to order 250 hats and 200 bags.

Waterfront Committee
PLDRC (Planning & Land Development Regulation Commission)
Parks and Recreational Advisory Board

L. CITIZEN PARTICIPATION (NON AGENDA ITEMS)

Fred Peters, Marsh Landing Loop, inquired about Lighthouse Cove Development Order.

Commissioner Engele stated he would research this for Mr. Peters and contact him with his findings.

Cindy Livingston, Galbraith Avenue, invited the Commission to come and watch the cars during the school drop-off and pick-up times and see if they feel they are speeding.

She went on to ask if the City has received an answer to the letter they sent to the Volusia County Chair in regards to the dredging in the Lagoon.

The Mayor stated he had spoken to the County Chair and was told that DEP said everything was fine.

Jupp Norhausen, Gary Avenue, suggested that when the Commission attends the Joint meeting with Edgewater and New Smyrna Beach, they should ask about the mooring of sail boats and the possibility of their dumping grey water.

He went on to say the City should look into speed bumps at the school zone.

M. COMMENTS AND CONCERNS FROM THE COMMISSIONERS

Commissioner Livingston stated he would not be able to attend the March 24, 2014 Commission Meeting.

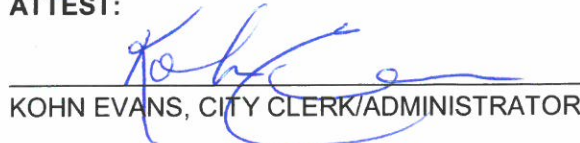
N. ADJOURNMENT

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.



DOUGLAS GIBSON, MAYOR

ATTEST:



KOHN EVANS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY